

MULTIMEDIA



UNIVERSITY

STUDENT ID NO

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# MULTIMEDIA UNIVERSITY

## FINAL EXAMINATION

TRIMESTER 2, 2017/2018

**BSS1024 – UNIVERSITY LEARNING TECHNIQUES**

17 MARCH 2018

2.30 – 4.30 p.m.

(2 Hours)

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### INSTRUCTIONS TO STUDENTS

1. This Question paper consists of 3 pages with 2 sections, excluding cover page.
2. **Section A:** Multiple Choice Questions (20 Marks). Answer **ALL** questions.
3. **Section B:** Short Essay Questions (80 Marks). Answer **ALL** questions.
4. Please shade your answers for Section A in the multiple-choice answer sheets; and write your answers for Section B in the answer booklet provided.

**SECTION A: MULTIPLE CHOICE QUESTIONS (20 marks)****Answer ALL questions.**

1. Imagine that you are the leader of a team at work. One member of the team is always late, never meets deadlines, and alienates her teammates. You feel your temper rising with this person's poor work habits. Which of the following choices demonstrates the most professional behavior?
  - A. In the next team meeting, confront the offending team member with the evidence of her poor teamwork
  - B. While you are still motivated by your anger, send an email about this co-worker's lack of motivation to your boss
  - C. When calm, meet with the offending team member alone, share your feelings about her behaviors and make a request for a change in behavior that will help the team function more effectively.
  - D. Stop sending her notices of when and where your team is meeting.
2. Jerome, an accounting student, has a clear goal and a great attitude. When he failed Accounting, which of the following statements are we sure was TRUE for him?
  - A. His long-term goal did not match his high school aspirations.
  - B. His girlfriend put too much pressure on him for additional time for their relationship.
  - C. His accounting instructor turned out to be very boring.
  - D. His choices were driven by something other than his stated desire to be an accountant.
3. \_\_\_\_\_ people believe "By working hard, I can get some of what I want all by myself".
  - A. Dependent
  - B. Codependent
  - C. Independent
  - D. Interdependent
4. Taking time to create a support network in college is one of the most important Quadrant \_\_\_\_\_ activities you can undertake.
  - A. I
  - B. II
  - C. III
  - D. IV

**Continued...**

5. The time in the semester to beware of losing focus (taking your eyes off the finish line) is \_\_\_\_\_.
- A. the beginning of the semester
  - B. mid-term
  - C. the week before finals
  - D. after the finals
6. Rather than waiting for others to celebrate our successes and talents, we can move toward greater self-confidence by acknowledging them to \_\_\_\_\_.
- A. ourselves
  - B. our girlfriend's dad
  - C. our classmates
  - D. our parents
7. A self-management tool that records by life roles all important tasks to do that day or as soon as possible afterwards is a \_\_\_\_\_.
- A. 'To do List'
  - B. 'Tracking Form'
  - C. 'Assignment Calendar'
  - D. 'Action Plan'
8. Within 24 hours of taking notes in class, you can continue the process of deep and lasting learning by doing the following EXCEPT \_\_\_\_\_.
- A. correcting errors in facts or spelling
  - B. comparing notes with a classmate for accuracy and completeness
  - C. filling in ideas where you left blanks
  - D. relax and start to study another subject
9. Which of the following is NOT one of these top three behaviors of successful students?
- A. Attend every class from beginning to end.
  - B. Get the answers of the assignments from tutors.
  - C. Do their best work on all assignments.
  - D. Participate actively in class.
10. Once you are on the job (and let's imagine that it's your dream job), you can be sure that \_\_\_\_\_.
- A. your work with collaboration has ended
  - B. your bosses will value those workers who "fly solo" and work independently
  - C. your ability to develop strong support networks at work may make you a "star"
  - D. your co-workers will not be interested in your active listening skills

**Continued...**

**SECTION B: STRUCTURED QUESTIONS (80 marks)****Answer ALL questions.**

1. **PRWR** is one of the **Active Reading Strategies**. Elaborate how you use this method.  
(20 Marks)
2. Identify your personal strengths, weaknesses, opportunities, and threats, and **set a 'SMART' career goal** based on your **self-SWOT analysis**.  
(20 Marks)
3. You are taking 6 subjects for this trimester. You want to score B+ and above in all subjects. Hence you need to manage your time. Please use a **Mind Map** to visualize the '*motivation*', '*Fight procrastination*', '*Covey's time management matrix*', and '*tools*' that are related to your **time management**.  
(20 Marks)
4. There are different types of learning style. Your friend, Lina, scores equally in both **visual** and **kinesthetic**. However, she does not know the learning strategies that suit her learning styles. Please suggest Lina **FIVE (5) strategies for each style** that may help her in learning.  
(20 Marks)

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